

Development Woodland Officer Programme Trainer / Lecturer

Location

The post can be based anywhere, with options to be based in a Forestry Commission office and/or home, with a preferred location of the Forestry Commission office at Cannock Chase. The trainer will be part of a team working across England with the training centre near Cannock used for the delivery of many events. Regular travel throughout England will be required, including overnight stays away from home.

About the job

The Development Woodland Officer programme is an exciting new career pathway into the Forestry Commission, the programme is a development focused opportunity for those seeking a career in forestry who many not have a wide ranging or indeed any forestry or land management experience and/or qualifications. At the heart of the programme is a 3-year development programme designed to led and coach those on the programme through a wide range of forestry and silvicultural experiences and learning activities to build on individuals own forestry experience and knowledge, not just from within the Forestry Commission but across the entire forestry sector.

Job description

The Development Woodland Officer (DWO) Programme Trainer / Lecturer role, as part of Forest Services, is responsible for leading the delivery of the ongoing learning and development of the Development Woodland Officers on across England.

The Programme Trainer / Lecturer plays a vital role in the success of the Development Woodland Officer Programme, guiding the upskilling and development of future forestry talent, underpinning the Forestry Commission ability to support the step change on our woodland creation levels and supporting woodland management activities within England.

An aim of the DWO programme is to embed the newly developed Professional Forester Degree Level Apprenticeship into the programme and the Programme Trainer / Lecturer will lead on the delivery of the on-the-job and the Forestry Commission led off-the-job training associated with the apprenticeship framework. This includes working closely with internal stakeholder, Forestry England, Forest Research and externally with the National School of Forestry at the University of Cumbria, other higher education institutions, other training agencies, subject matter experts and organisations engaging with the Professional Forester Apprenticeship.

Responsibilities

- Assist with promotion and engagement events, promoting the objectives of the programme to potential candidates and helping to identify potential career pathways into the Forestry Commission and the wider sector.
- Working with National and Area Team colleagues assist with the evaluation of potential DWO candidates at the annual recruitment sifts and assessment centres. Leading on the practical interactive elements of the assessments promoting an environment where potential candidates can be assessed in an inclusive and engaging manner drawing the best out of each candidate and providing vital insight during the selection process.

- Working with the DWO Programme Manager develop and deliver the DWO annual induction training programme in line with the requirements of the Forestry Commission and skills needed to support the learning embedded into the programme.
- Develop and deliver the national on-the-job training events identified in the programme syllabus, designing events to meet the need of not just the Forestry Commission but that of guidance such as UKWAS (UK Woodland Assurance Standard), UKFS (UK Forest Standard) principles and the Forestry Act (as amended 1967). Aligning those events with Area Team requirements, delivery deadlines and workloads, designing a wide range of learning events embracing the most appropriate delivery methods from face to face or virtual delivery.
- Building training calendar working with the DWO Programme Officer on the coordination on things such as site, venue, and transport requirements of training events.
- Working with the DWO Programme Manager and the University of Cumbria to assist with the design and led the delivery the Forestry Commission led off-the-job (academic) learning identified in the Professional Forester Apprenticeship framework.
- Provide ongoing pastoral, coaching and mentoring support to those on the programme.
- Provide ongoing technical support to underpin learning activities both during and following all events.
- Work closely with Area Team colleagues to support the ongoing skills consolidation of learning and knowledge building of Development Woodland Officers in their host Area Teams.
- In conjunction with DWO Programme Manager and the University of Cumbria assist with the design of a robust quality assurance system ensuring that feedback, suggested improvements, or amendments to training material or content are captured throughout training delivery for future enhancements to the training solution. Develop and maintain creative and engaging training materials and content, meeting go-centric guidelines and standards.
- Maintain a strong level of both personal motivation and training delegate motivation throughout the delivery of a training solution, irrespective of the duration.

PERSON SPECIFICATION

Essential

- *A degree in a relevant subject such as forestry or land management*
- *A strong working knowledge of forestry in the UK*
- *An in-depth understanding of, and robust network in, the forestry sector*
- *A comprehensive understanding of the woodland creation and management, land-use change, and forest protection*
- *A strong understanding of the regulatory landscape associated to Forestry within England*
- *A track record of establishing successful working relationships with a range of stakeholders*
- *Competent IT user with experience of the MS Office suite of applications.*
- *Excellent verbal and written communication skills*

Desirable:

- *Technical training qualifications such as, City & Guilds 6502 Award in Education and Training or 6302 certificate Preparation to Teach in the Lifelong Learning Sector, PTLLS*
- *Technical assessor qualifications such as, D32/33, A1, CAVA*
- *Professional membership of the Institute of Chartered Foresters*
- *Experience of mentoring and coaching new recruits*
- *Full UK Driving Licence*
- *Membership of a relevant professional institute (e.g. Institute of Chartered Foresters);*
- *Evidence of having undertaken appropriate management development training and supporting CPD.*

Benefits

- A Civil Service pension
- A range of family friendly benefits
- An environment with flexible working options
- Learning and development tailored to your role
- A culture which promotes a diverse and inclusive work environment
- A range of wellbeing benefits including discounted Civil Service Healthcare, access to an Employee Assistance Programme 24/7, Bike to Work Scheme, plus many more.
- 25 days annual leave, rising to 30 after 5 years service, plus 10.5 bank holidays/privilege days (pro rata)
- Ability to buy or sell 2 days annual leave
- 3 days volunteering per year (pro rata)

Salary: £35, 167 - £38, 081

To apply, please visit [here](#).

Closing date: Apply before 11:55 pm on Sunday 15th May 2022



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