

 **Technical Officer- Person Specification**

The purpose of the job is to work closely with the ICF team, regional groups and partnership bodies to help develop and run professional development events. You will also support a vibrant network of regional groups and Institute representatives to further the aims of the Institute.

**(a) Essential criteria**

 **Knowledge and experience**

* Educated to degree level or equivalent in a land management, environmental, education or other relevant discipline.
* Experience of working in partnerships with public and private sector organisations Experience with responsibility for income generation and cost controlled expenditure programmes.
* Proven ability to work collaboratively and to learn from experience

**Skills**

* Strong interpersonal skills, including the ability to develop and maintain effective networks
* Excellent written, verbal and oral communications skills, including confidence representing the Institute
* Strong organisational and planning skills
* Able to produce written reports and editorial work of the highest standard in a variety of styles

**Personal Qualities**

* Ability to achieve results and deliver performance
	+ Ability to work independently and on your own initiative, working with, but remotely from, other ICF staff
	+ Able to prioritise and manage a varied and pressurised workload
	+ Ability to maintain a flexible approach displaying balance and tact

**(b) Desirable criteria**

* An understanding of forestry, arboriculture or land management that demonstrates knowledge of the issues currently facing the sector

The post holder is required to hold a current UK driving license and have their own vehicle.

The post involves considerable travel throughout the UK.